

## **Description**

The Ballard R-II School District is seeking student-centered, enthusiastic, and knowledgeable candidates to fill our part time nursing position for the 2025-2026 school year. A background in school nursing with an LPN or RN certification is a plus, but not required. This position is part-time with 1 or 2 full days per week. Pay is dependent on certification and experience.

Ballard is a small, rural district with approximately 105 students, located between Adrian, MO and Clinton, MO on 18 highway; within 45 minutes south of the KC metro area and 20 minutes west of Truman Reservoir.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Conduct health screenings (vision, hearing, etc.).
- Evaluate students for signs of illness or injury and provide appropriate care.
- Develop health care plans for students with chronic conditions (e.g., asthma, allergies, etc.).
- Administer prescribed medications and treatments according to physician orders and district policy.
- Maintain proper documentation for all medication administration.
- Provide first aid and emergency care for students and staff.
- Manage health-related crises, including calling emergency medical services (EMS) when needed.
- Participate in emergency preparedness planning.
- Monitor and track communicable diseases and report as required by local and state health departments.
- Educate students and staff on hygiene, infection control, and disease prevention.
- Maintain accurate student health records (immunizations, screenings, health conditions).
- Ensure compliance with Missouri state immunization laws and school health policies.
- Work with parents, teachers, counselors, and other staff to address student health needs.
- Serve as a liaison between the school, family, and health care providers.
- Participate in Individualized Education Plan (IEP) and Section 504 meetings for students with medical needs.
- Provide input on accommodations and health-related services.
- Help develop and implement health policies and wellness programs.
- Train staff on medical emergencies like EpiPen use, seizures, and CPR/AED.
- Educate students on health topics such as nutrition, hygiene, puberty, mental health, and substance abuse prevention.
- Provide one-on-one or group counseling related to health and wellness

## **Other information**

Send your completed packet (letter of interest, resume, completed classified application-found on our website, college transcripts, teaching certification - if applicable, and references) to Stephanie Nold, Principal via email or US Mail to the following: snold@ballard.k12.mo.us or 10247 NE State Rt. 18 Butler, MO 64730. You may also hand deliver your application to the address listed. Additionally, please follow up with a phone call to ensure your application has been received at 816-297-2656 x101 or if you have questions about this position please call. The position will be open until filled. Ballard R-II School District is an equal opportunity employer. [www.ballardr2.net](http://www.ballardr2.net).